

Government Degree College Kaffota
District Sirmaur, Himachal Pradesh
Ranking of Government Colleges in HP

Criterion 7 Miscellaneous

**Key Indicator 7.1: Any Other Important Information
or initiative**

Metric 7.1.1 Academic Audit



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RANKING FRAMEWORK

7. MISCELLANEOUS

7.1. Any Other Important Information or initiative not Covered Above

7.1.1. Academic Audit

Response: Yes



**Government Degree College
Kaffota, District Sirmaur, Himachal Pradesh**

Academic Audit 2024-25

**Audited by:
External Academic Audit Committee**

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Introduction

A structured system of review of institutional processes is very essential for excellence in higher education. Academic audit is such a systematically structured method guaranteeing quality assurance to academic activities.

The academic audit process began with the submission of departmental evaluation report submitted by all the departments to IQAC. These self-evaluation reports were consolidated and presented to the external academic audit committee for perusal and evaluations. The audit committee discussed the process and methods followed in various academic activities and critically analysed the outcomes.

Profile of the Institution

1. **Name and Address:** Government Degree College Kaffota, District Sirmaur, Himachal Pradesh – 173029
2. **College Website:** <http://gckaffota.ac.in/>
3. **Email:**
 - a. For Office: gdckaffota123@gmail.com
 - b. For IQAC/NAAC: gdckaffota.iqac@gmail.com
4. **Contact Person:** Dr. Kuldip Singh, Principal
 - a. Mobile: 94181 58784
 - b. Office Phone: 01704-273310
5. **Date of Establishment of the College:** 2016
6. **Affiliating University:** Himachal Pradesh University Shimla
7. **Details of UGC Recognition:** Certificate of recognition u/s 2 (f) of the UGC Act vide Letter No. F.No.8-518/2022(CPP-I/C) dated 26.10.2022
8. **Location of the Campus:** Rural
9. **Campus area:** 35.2 Bighas (=35.2*809.289 m²) = 28486.97 m²

Observations

1. Teaching Lesson plans prepared in every programme and course.
2. Curriculum feedback from various stakeholders including students, teachers, parents, and alumni taken and action taken accordingly.

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3. Result analysis of students for identification of learning levels and implementation of separate programmes for slow and advanced learners.
4. The admission process is transparent and fair, with provisions for reservations for underprivileged sections.
5. Transparent internal evaluation system.
6. The college shifted to its own campus building in April 2022; infrastructural facilities are being developed.
7. Library facilities have been established recently; the number of books is currently limited.
8. The college has not organized any faculty development program.
9. Green campus initiatives, including plantation drives, are actively implemented with student and staff participation.
10. The NSS unit is well-managed and effective.
11. Rover and Ranger unit is functional and effective.
12. An NCC unit has been initiated in the college.
13. An Incubation Centre has been established under a government scheme.
14. IQAC is constituted as per NAAC norms.
15. The rotation policy provides leadership opportunities to faculty and staff.
16. No faculty member is currently recognised as a research guide.
17. Outcome-Based Education (OBE) is implemented with defined Programme Outcomes and Course Outcomes.
18. Some facilities for indoor games are available.
19. A playground has been developed recently, though it is limited in size.
20. Academia-industry collaborations have been initiated.
21. A formal placement mechanism is not fully functional due to manpower and resource constraints.
22. Students and alumni have benefitted from Rozgar Mela organised by the Department of Labour & Employment, Government of Himachal Pradesh, at Kaffota.
23. The college has a well-established mentor-mentee system.
24. An indoor gymnasium is available.
25. Gender Audit and Green Audit are conducted by the institution.

Recommendations

1. Increase faculty participation in Orientation Programmes, Refresher Courses, Short-Term Courses, and Faculty Development Programmes.
2. Submit proposals to HPU for introduction of 2-3 new undergraduate subjects/programmes (based on student demand and regional needs) during the next academic cycle.
3. Upgrade and maintain the newly developed playground.
4. Introduce at least 3-5 new value-added/add-on certificate courses (e.g., Communication Skills, Digital Literacy, Entrepreneurship), with IQAC coordinating curriculum design and approval.
5. Collaborate with Himachal Pradesh Kaushal Vikas Nigam to start skill-based add-on courses.
6. Establish a compulsory internship policy requiring final-year students to complete at least one 15-30 day internship; create an Internship Cell to tie-up with local industries.
7. Allocate a dedicated annual budget (e.g., ₹1-2 lakh) for library augmentation; aim to add at least 500 new titles and subscribe to 5-10 journals/e-resources (e.g., N-LIST) in the next academic year.
8. Organise workshops/seminars on Intellectual Property Rights (IPR) and Industry-Academia innovative practices.
9. Enhance collaborative activities related to research, faculty exchange, and student exchange.
10. Encourage faculty to develop e-content for platforms such as e-PG Pathshala, SWAYAM, other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System LMS).
11. Provide financial support to teachers for attending conferences and workshops.
12. The college may gradually strengthen research culture by encouraging minor research projects, publication in peer-reviewed journals, and participation in research methodology workshops.
13. Convert at least 4-5 additional classrooms into ICT-enabled ones (with projectors/smart boards) by procuring equipment through government grants.


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14. Increase student participation in HPU inter-college sports and Youth Festival competitions.
15. Alumni association activities may be further institutionalised to support mentoring, internships, guest lectures, and resource mobilisation.

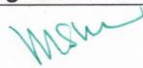

Declaration

I agree with the observations and recommendations of the External Academic Audit Team as mentioned in this report.

Principal
Govt. Degree College
Kafota, Distt. Sirmour (H.P.)
Seal of the Institution


Signature of the Principal
Government Degree College Kaffota
District Sirmaur, H.P.

External Academic Audit Committee Members

Name	Designation	Signature & Stamp
Dr. Vibhaw Kumar Shukla	Principal, Dr. Y.S. Parmar Government PG College Nahan, District Sirmaur, H.P.	 Principal Govt. P.G. College Nahan
Dr. Jagdish Chauhan	Principal, Shree Guru Gobind Singh Ji Government College Paonta Sahib, District Sirmaur, H.P.	 Principal GDC Paonta Sahib (H.P.)