



Government Degree College Kaffota
District Sirmaur, Himachal Pradesh
Ranking of Government Colleges in HP

Criterion 4 Institutional Management

Key Indicator 4.2 IQAC

Metric 4.2.2: No. of programmes organised



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RANKING FRAMEWORK

4. STUDENT SUPPORT, SERVICES AND PROGRESSION Institutional Management

4.2. IQAC

4.2.2. No. of programmes organised

Response: Four Capacity Building Workshops on NAAC Accreditation Process at Government Degree College Kaffota

Government Degree College (GDC) Kaffota organized a comprehensive series of four capacity-building workshops aimed at strengthening institutional preparedness for the National Assessment and Accreditation Council (NAAC) accreditation process. These workshops were designed to provide faculty and administrative staff with conceptual clarity, technical skills, and strategic direction for quality assurance and enhancement.

The sessions were conducted by eminent academicians and NAAC resource persons, including Dr. Nalin Ramaul, Dr. Vibhaw Kumar Shukla (Principal, Government College Paonta Sahib), Dr. Vivek Negi (IQAC Coordinator, Government College Paonta Sahib), and Dr. Kashyap (Principal, Government College Shillai). The workshop series was chaired by Dr. Kuldip Singh, Principal, GDC Kaffota.

Led by Dr. Nalin Ramaul, a seasoned expert who previously guided Government College Paonta Sahib to a commendable 'A' grade in its NAAC accreditation, these workshops aimed to equip GDC Kaffota's faculty and administrative staff with in-depth knowledge of critical NAAC themes. Each workshop covered a specific aspect of the NAAC process, emphasizing practical insights and actionable steps.

i. Workshop 1: Understanding NAAC Criteria for Quality Assessment

Theme: Demystifying NAAC Criteria for Institutional Quality

Objectives:

- To familiarize participants with the seven NAAC criteria as the foundation of quality assessment.
- To explain the significance and weightage of each criterion in determining institutional grading.

Content:

- A detailed exposition of the seven criteria: Curricular Aspects; Teaching-Learning and Evaluation; Research, Innovations and Extension;

Infrastructure and Learning Resources; Student Support and Progression; Governance, Leadership and Management; and Institutional Values and Best Practices.

- Use of case studies and contextual examples to align institutional practices with NAAC benchmarks.
- Interactive Q&A sessions to clarify roles and responsibilities of faculty members.

Outcome:

- Participants developed a clear understanding of NAAC expectations and institutional alignment strategies.
- Enhanced awareness regarding systematic documentation and presentation of institutional strengths.

ii. Workshop 2: Best Practices in Documentation and Evidence Collection

Theme: Effective Documentation for Quality Assurance

Objectives:

- To train staff in systematic and evidence-based documentation practices.
- To develop a structured approach for data collection and management aligned with the Self-Study Report (SSR).

Content:

- Guidance on data organization, digital record-keeping, and file management systems.
- Introduction to templates and tools for documenting student participation, academic activities, and co-curricular engagements.
- Hands-on exercises involving preparation of sample documents with expert feedback.

Outcome:

- Faculty and staff acquired practical skills in documentation and evidence compilation.
- Improved institutional readiness for efficient and error-free NAAC submission processes.

iii. Workshop 3: Enhancing Institutional Performance and Creating Best Practices

Theme: Innovating for Quality Improvement and Showcasing Institutional Best Practices

Objectives:

- To encourage innovation and continuous quality improvement within the institution.
- To guide faculty in identifying, designing, and documenting best practices.

Content:

- Framework for recognizing impactful institutional initiatives such as community outreach, environmental sustainability, and student support systems.
- Insights from the NAAC journey of Government College Paonta Sahib, highlighting successful interventions.
- Group-based brainstorming sessions to conceptualize institution-specific best practices.

Outcome:

- Identification of several actionable initiatives for development as institutional best practices.
- Strengthening of a quality-driven culture and institutional distinctiveness.

iv. Workshop 4: Strategic Orientation on NAAC Preparation and IQAC Functioning

Theme: Strengthening Institutional Mechanisms for Accreditation Readiness

Objectives:

- To provide strategic guidance on NAAC preparation and Internal Quality Assurance Cell (IQAC) functioning.
- To share experiential insights and best practices from accredited institutions.

Content:

- Expert deliberations by **Dr. Vibhaw Kumar Shukla, Dr. Vivek Negi, and Dr. Kashyap** on quality assurance frameworks and accreditation strategies.
- Discussion on the role of IQAC in sustaining quality benchmarks and continuous improvement.

- Sharing of institutional experiences, challenges, and solutions in achieving higher NAAC grades.
- Interactive session enabling participants to address queries and align institutional goals with NAAC expectations.

Outcome:

- Enhanced understanding of strategic planning and IQAC-driven quality initiatives.
- Strengthened institutional roadmap for NAAC accreditation with clearly defined roles and responsibilities.

Overall Impact

The workshop series significantly enhanced the capacity of GDC Kaffota's faculty and administrative staff in understanding, implementing, and sustaining quality assurance mechanisms. It fostered a culture of systematic documentation, innovation, and continuous improvement, thereby laying a strong foundation for achieving excellence in NAAC accreditation and institutional development.



Figure 1



Figure 2



Figure 3



Figure 4



Figure 5



Figure 6