

# Government Degree College Kaffota District Sirmaur, Himachal Pradesh

## Ranking of Government Colleges in HP

### Criterion 4 Institutional Management

#### Key Indicator 4.2 IQAC

#### Metric 4.2.ii Number of programmes organised (Trainings, workshops, IPR, etc.)



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# **RANKING FRAMEWORK**

## **4. INSTITUTIONAL MANAGEMENT**

### **4.2.2. Number of programmes organised (Trainings, workshops, IPR, etc**

#### **Response: 3 Workshops on NAAC Accreditation at Government Degree College Kaffota**

Government Degree College (GDC) Kaffota organized a series of three workshops focusing on the National Assessment and Accreditation Council (NAAC) accreditation process. Led by Dr. Nalin Ramaul, a seasoned expert who previously guided Government College Paonta Sahib to a commendable 'A' grade in its NAAC accreditation, these workshops aimed to equip GDC Kaffota's faculty and administrative staff with in-depth knowledge of critical NAAC themes. Each workshop covered a specific aspect of the NAAC process, emphasizing practical insights and actionable steps.

#### **i. Workshop 1: Understanding NAAC Criteria for Quality Assessment**

##### **Theme: Demystifying NAAC Criteria for Institutional Quality**

##### **Objectives:**

- To familiarize participants with the seven NAAC criteria, which serve as the foundational pillars for the assessment process.
- To explain the importance of each criterion and its impact on the overall institutional rating.

##### **Content:**

- Dr. Ramaul provided a detailed breakdown of each criterion, which includes Curricular Aspects, Teaching-Learning and Evaluation, Research and Innovation, Infrastructure, Student Support, Governance, and Institutional Values.
- Practical examples and case studies were discussed, focusing on how GDC Kaffota can align its strengths with each criterion.
- Q&A sessions allowed faculty to clarify their specific roles in meeting criteria standards.

##### **Outcome:**

Faculty members gained a clear understanding of NAAC expectations and how to document institutional practices to highlight strengths effectively.

**ii. Workshop 2: Best Practices in Documentation and Evidence Collection**

**Theme: Effective Documentation for Quality Assurance**

**Objectives:**

- To train staff on methodical documentation practices crucial for NAAC's rigorous assessment.
- To develop a strategy for evidence collection that aligns with NAAC standards and supports the self-study report (SSR).

**Content:**

- Dr. Ramaul covered key areas such as data organization, file management, and digital documentation practices.
- Specific tools and templates were shared for maintaining records on student participation in sports, cultural and other extra-curricular activities, teaching materials, etc.
- Participants practiced creating sample documents and received feedback on aligning documentation with NAAC standards.

**Outcome:**

Faculty and administrative staff gained hands-on experience in managing and organizing documentation, ensuring a smoother and more efficient accreditation process.

**iii. Workshop 3: Enhancing Institutional Performance and Creating Best Practices**

**Theme: Innovating for Quality Improvement and Showcasing Institutional Best Practices**

**Objectives:**

- To inspire participants to implement innovative practices that enhance overall institutional quality.
- To guide faculty in identifying and developing best practices that highlight GDC Kaffota's unique strengths.

**Content:**

- Dr. Ramaul explained how to recognize and structure institutional practices that demonstrate excellence, such as community engagement, environmental initiatives, and student support programs.

- Examples from GC Paonta Sahib's NAAC journey were shared, emphasizing initiatives that contributed to the college's high rating.
- Participants worked in teams to brainstorm and outline potential best practices unique to GDC Kaffota's resources and goals.

**Outcome:**

- The college outlined several actionable ideas that could be developed into best practices, enhancing its NAAC profile and building a strong institutional reputation.
- These workshops not only empowered GDC Kaffota's faculty and staff with essential skills for the NAAC accreditation process but also laid the groundwork for creating a quality-centred educational environment.