

**Government Degree College Kaffota**  
**District Sirmaur, Himachal Pradesh**  
*Ranking of Government Colleges in HP*

**Criterion 4 Institutional Management**

**Key Indicator 4.16 Involvement of Stake Holders**

**Metric 4.16.2 OSA**



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ii. Financial contribution or equivalent (in-kind) per 100 Alumni of Rs. 25,000/- per annum .....	20
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iii. Significant contribution of OSA (enclose documentary proof) Non-financial contribution (career counselling, talk, interactive session / facilitation in placement of students etc. on regular basis .....	22
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# **RANKING FRAMEWORK**

## **4. INSTITUTIONAL MANAGEMENT**

### **4.16. Involvement of Stake Holders**

#### **4.16.2. OSA**

**i. OSA framed as per norms**

**Response: Yes**

The Government Degree College Kaffota Old Student Association (GDCKOSA) formally got registered on 31<sup>st</sup> August 2023 with Registration No. HPCD-15038 in the office of Registrar of Societies, SDM Kaffota under Himachal Pradesh Societies Registration Act, 2006. The Registration Certificate and the Memorandum of Association are enclosed in the supporting documents.

graduates.

[https://coophp.nic.in/Registration/ApproveMemo\\_DA/Print?qs=...](https://coophp.nic.in/Registration/ApproveMemo_DA/Print?qs=...)

Registration No :



HPCD-15038

## Certificate of Registration of Societies



### Himachal Pradesh Societies Registration Act 2006 (Act No. 25 of 2006)


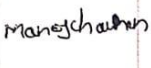





This is certified that the **GOVERNMENT DEGREE COLLEGE KAFFOTA OLD STUDENT ASSOCIATION (GDCKOSA)** located at **GOVERNMENT DEGREE COLLEGE KAFFOTA P.O DUGANA TEHSIL KAMRAU DISTT. SIRMAUR H.P 173029** has been registered under the provisions of the Himachal Pradesh Societies Registration Act, 2006 (Act No. 25 of 2006) on the **31st** day of **August 2023 (31/08/2023)**.

Given under my hand and seal at **SDM Office Kaffota**, , Himachal Pradesh.

  
SDM -cum- Deputy Registrar of Societies  
Sub-Divisional Office (S.O.),  
Kaffota District Sirmour (H.P.)  
Himachal Pradesh

**Memorandum of Association  
(GOVERNMENT DEGREE COLLEGE KAFFOTA OLD STUDENT ASSOCIATION (GDCKOSA))**

We the following persons/officials whose names, addresses and occupation are subscribed below are desirous of forming a society under the name and style of GOVERNMENT DEGREE COLLEGE KAFFOTA OLD STUDENT ASSOCIATION (GDCKOSA), GOVERNMENT DEGREE COLLEGE KAFFOTA P.O DUGANA TEHSIL KAMRAU DISTT. SIRMAUR H.P 173029 in pursuance of the aforesaid Memorandum of Association and have signed the memorandum in the presence of the witness as shown below :

Sr. No.	Name, Father/Husband Name and Permanent Address of the members	Age (yrs)	Occupation	Marital Status	Signature
1.	NARENDER SHARMA S/o   D/o NARESH SHARMA R/o VPO TATIYANA TEHSIL KAMRAU DISTT. SIRMAUR H.P	22	STUDENT	Unmarried	
2.	MANOJ CHAUHAN S/o   D/o BALBIR SINGH R/o VILLAGE PAB P.O SHILLA TEHSIL KAMRAU DISTT. SIRMAUR H.P	22	STUDENT	Unmarried	
3.	NISHA S/o   D/o SHUPPA RAM R/o VILLAGE THONTA P.O TATIYANA TEHSIL KAMRAU DISTT. SIRMAUR H.P	24	STUDENT	Unmarried	
4.	DHYAN SINGH TOMAR S/o   D/o LAYAK RAM TOMAR R/o VILLAGE KALATHA TEHSIL PAONTA SAHIB DISTT. SIRMAUR H.P	52	TEACHER	Married	
5.	DINESH KUMAR S/o   D/o LAYAK RAM R/o VILLAGE SHANKHOLI P.O KHARKHAN TEHSIL SHILLAI DISTT. SIRMAUR H.P	39	TEACHER	Married	
6.	DINESH KUMAR S/o   D/o BRAHAMA NAND R/o VILLAGE BHARAINA P.O BAKRAS TEHSIL SHILLAI DISTT. SIRMAUR H.P	35	TEACHER	Married	
7.	VIKRAM SINGH THAKUR S/o   D/o SURAT SINGH THAKUR R/o VILLAGE DEWLA PO & TEHSIL KAMRAU DISTT. SIRMAUR H.P	41	TEACHER	Married	

Dated : .....

To,

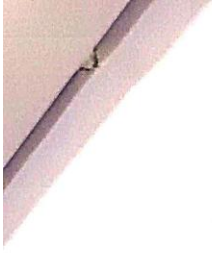
The Registrar of Societies (HP)

In the Presence of following witness :

Name : Dinesh Chandra S/o Siva Ram

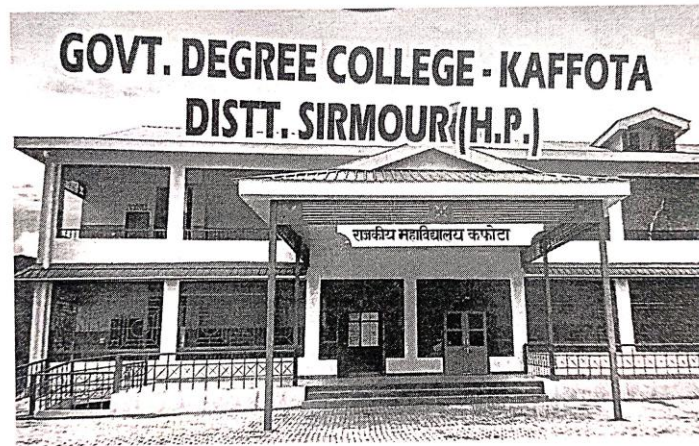
Address : V.P.O. Dugana, Tehsil Kamrau (HP)

① Name - Rahul S/o Daya Ram  
R/o Vill- Behal, Teh. Kamrau



**GOVT. DEGREE COLLEGE KAFFOTA  
OLD STUDENTS ASSOCIATION**

**GDCKOSA, SIRMAUR-173029**



**Memorandum of Articles**

*DR*

*Pran*

**Memorandum of Articles**

**1. Name of the Society:**

That the Association shall be to a voluntarily and non-political body, named, Govt. Degree College Kaffota Old Students Association (GDCKOSA), Dist. Sirmaur H.P 173029.

**2. Regd. Office:**

Govt. Degree College Kaffota, Distt. Sirmaur (HP) 173029

**3. Area of Operation:**

The area of Operation of the Association/Society will be at Sub-Divisional Level.

**4. Collections:**

The Association is empowered to collect the funds by enrolment of old students, donations, souvenir ads, and grant in aid from any source.

**5. Aims and Objectives:**

- i. To foster fellowship and friendship amongst the old students of this College.
- ii. To hold periodic re-unions of the old students to help maintain links with their Alma-mater.
- iii. To highlight the healthy traditions of the College in the fields of Academics, Cultural activities and Sports.
- iv. To inculcate the potentiality of the old student of the college for betterment of the institution in the form of financial and non financial aspects.
- v. To serve as a link between the Past and the Present so as to give a healthy directions to the coming students.
- vi. To co-operative with the College Administration for the betterment of the Institution.
- vii. To arrange periodic lectures from old students to the new students, in their respective fields of specialization.

**Rules and Regulations of GDC Kaffota Old Students Association-**

➤ **Membership (qualifications and eligibility):**

An Ex-student of the Govt. Degree College of Kaffota, Distt. Sirmaur H.P since its inception in 2016, irrespective of age, qualification and profession provided the applicant bears a good moral character, except Bankrupt, lunatic and convict under any law.

➤ **Expulsion:**

**Any individual member shall cease to be its member.**

- (i) on his/her death.
- (ii) if he/she is declared insolvent.



Principal  
Govt. Degree College  
Kafota, Distt. Sirmour (H.P.)

(iv) if he/she works against the interests of the Society/Association and expresses any disobedience to the Rules and Regulations of the Society.

(v) if he/she fails to pay the dues/subscription no the Association and.

(vi) if he/she resigns from the membership of the Association/Society.

➤ **Membership:**

Enrolment fee for the membership will be Rs. 50/- per year only. Provisions of the life membership exists if the member pays Rs. 500/- in lump sum.

➤ **Funds:**

The capital of the Society/Association shall be through.

- i. Membership fee/subscription fee or through life membership.
- ii. Financial contributions from Donors and grant in aid from public/Govt. Institutions.
- iii. Souvenir-ads.

➤ **Operation of funds:**

The funds will be utilized on the advice of the Executive Committee and shall be operated by any two of the three members authorized by the Association:

- i. Secretary of the Association.
- ii. Treasurer of the Association.
- iii. Any other member authorized by the executive.

➤ **Constitution of General body:**

The general body of the Society/Association shall consist of the active members of the Society.

➤ **Meeting:**

The general body of the Society shall meet in the premises of Govt. Degree College of Kaffota, Distt. Sirmaur H.P or any other public place or Hotel once in a year.

The frequency of the meeting will be-

- i. General body: It shall meet annually and preferably the meeting shall coincide with the annual function of the College. For this a notice of 15 days shall be given.
- ii. Executive body: it shall meet once in six month or as and when required.

➤ **Quorum of meetings:**

- i. General House: A minimum of 20 active members must be present.
- ii. Executive body: 2/3<sup>rd</sup> members must be present.

➤ **Calling of meetings:**

The president shall preside over all the meetings of General House and the Executive body. However, to call the meeting of General House a notice of 15<sup>th</sup> days is a must.

In case of Emergent meetings the same can be called at any time at the request of 1/3<sup>rd</sup> of active-members.

➤ **Presiding over the meetings:**

In the absence of the President, the senior most Vice-President shall preside over the meetings. If no Vice- President is present, then any senior member of the General House shall be elected by the General House to preside over the given meeting.

➤ **Voting:**

In case of voting to arrive at any decision, every member of the General-body shall have one vote. Proxy shall not be allowed. All issues shall be decided by a majority of votes, when votes are equal. The Chairman of General-body shall have a casting vote.

➤ **Powers and duties of the General-body:**

- i. Admission, Suspension, election or removal of any elected-member.
- ii. Election of Executive-body.
- iii. All business discussed or decide by the General-body shall be recorded in the proceedings-book which shall be signed by the President of the meeting who-so-ever may be and maintained by the Secretary.

➤ **Executive Body:**

A. Constitution: The Executive-body of the Society shall consist of the elected amongst the members of the General-body of the Society. The Executive body shall consists of the following office-bearers: -

- i. President.
- ii. Vice-Presidents
- iii. Secretary
- iv. Joint Secretary
- v. Treasurer
- vi. Co-opted Executive members, if any.

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**B. Term:** The elected members of the Committee shall have a span of 1-year or till the times as the new Executive Committee is constituted by the General House annual meeting.

**C. Powers:** The Executive body shall have full powers to take any decision.

**D. Duties of the Office-bearers:**

vii. **President:** He shall call and preside over the meetings of the Association.

viii. **Vice-Presidents:** In the absence of the President, the Senior most Vice-President present shall preside over the meetings.

ix. **Secretary/Joint Secretary:** Secretary shall executive the decision of the Executive Committee. In the absence of the Secretary, the Joint Secretary shall assume his duties and powers.

➤ **Audit:**

The Executive Committee shall nominate two persons to audit the accounts of the Association. The Annual audit report shall be placed in the Annual General-House meeting of the Association.

➤ **DISPUTE**

Any dispute of the society shall be dealt in accordance with the provisions of  
H.P. Societies Registration Act, 2006

➤ **MATTERS TO BE PROVIDED BY BYE-LAWS**

The bye-laws of the society may provide for the regulations as envisaged in section 8 of the H.P. Societies Registration Act, 2006 and society shall, deliver a copy of its bye- laws, to each member of the Society at the time of admission as per provisions laid down in section 17 of the H.P. Societies Registration Act ,2006. All the members shall have to abide by the provisions of the bye-laws.

➤ **SURPLUS/PROFIT**

The Society shall not distribute surplus/profit, if any, among members. The same shall be utilized for the furtherance of the aims and objectives of the society.

➤ **APPLICATION OF ACT:-**

All the provisions of the Himachal Pradesh Societies Registration Act, 2006 shall be applicable to the society.

Certified to be true copy of original, which is in safe custody of the General Secretary of the society.

5

*[Signature]*

*[Signature]*

➤ **Dissolution of the Association/Society:**

General-House of the Association with 2/3<sup>rd</sup> of active members can pass a resolution for dissolution of the Association. Assets, if any, will be transferred to Govt. Degree College Kaffota, Sirmaur-173029

  
(President)

  
(General Secretary)

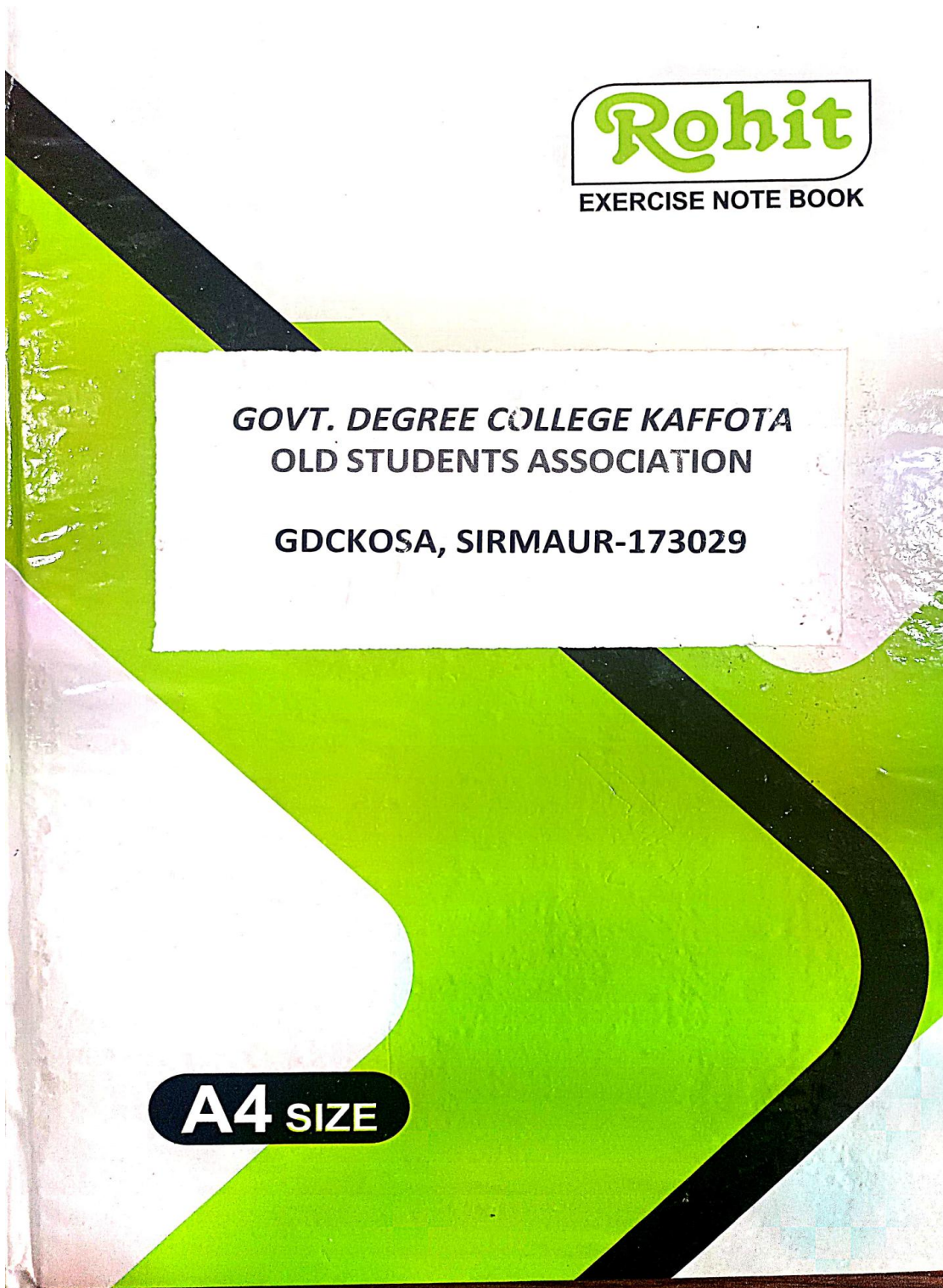
  
(Treasurer)

\*\_\*\_\*

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**Figure 1: Front Page of OSA Register**

<p>①</p>	<p>आज दिनांक 01/05/2023 को महाविद्यालय कफोला के पूर्व छात्रों के आम सभा का आयोजन रखा गया था। इसमें महाविद्यालय के सभी पूर्व छात्रों को बुलाया गया था परन्तु किसी अपरिहार्य कारणों से कोई भी पूर्व छात्र इस बैठक में नहीं पहुंचा था। परिणामस्वरूप इस आम सभा की बैठक को स्थगित करना पड़ा तथा इस आम बैठक का सम्मेलन आगामी समय में बुलाने का निर्णय किया गया।</p>
<p>②</p>	<p>आज दिनांक 30-05-2023 को राजकिशोर महाविद्यालय कफोला में पूर्व छात्रों की आम सभा का आयोजन किया गया। इस आम सभा का मुख्य उद्देश्य महाविद्यालय के पूर्व में रहे छात्रों का संगठन बनाना (Old Students Association) तथा इस संगठन का पंजीकरण इत्यादि करना। इस आम सभा की अध्यक्षता प्राचार्य कोहदर श्री D. S. Tommar ने की। इस सम्मेलन में महाविद्यालय के पूर्व छात्रों का संगठन बनाने का भी प्रस्ताव रखा गया। इस आम सभा में सर्वसम्मति से महाविद्यालय का Old Students Association का गठन किया गया जिसके पदाधिकारी इस प्रकार के हैं :-</p>

*[Signature]*  
Asstt. Prof. Economics.

*[Signature]*  
Principal  
Govt. Degree College  
Kafota, Distt. Sirmour (H.P.)  
01.05.23

R.T.O.

Figure 2: Meeting 1-Formation of OSA at GDC Kaffota

1. Chief Patron - Principal -	Dr. D. S. Tomar	<i>[Signature]</i>
2. President -	Narendran Sharma	<i>[Signature]</i>
3. Vice President:	Manoj Chauhan	<i>[Signature]</i>
4. Secretary :	Dinesh Kumar (Eo)	<i>[Signature]</i>
5. Joint secretary:	Nisha	<i>[Signature]</i>
6. Treasure :	Dinesh Kumar (AP (H))	Not available for signature
7. Advisor OSA :	Vikram Thakur (AP Eng)	Not Available for signature
8. Members 1,	Kajal	<i>[Signature]</i>
	2. Sakshi	<i>[Signature]</i>
	3. Ambar Bhardwaj	<i>[Signature]</i>
	4. Rishan Chauhan	<i>[Signature]</i>
	5. Raveena	<i>[Signature]</i>
	6. Ramon Chauhan	<i>[Signature]</i>
	7. Surrender chand	<i>[Signature]</i>
	8. CSCA (Panel of the college): Sheetal	<i>[Signature]</i>
	9 Rohit	<i>[Signature]</i>

डीग्रेड्डेड एसोसिएशन (OSA) जनरल हाऊस की इस बैठक में निम्नलिखित बिन्दु पर चर्चा करने पर सर्वसम्मति से निर्णय लिए गए:

- 1.) इस एसोसिएशन का पंजीकरण सहायता के रजिस्ट्रार के माध्यम से तत्काल किया जाए जो कि D.C.M. कफोटा कार्यालय से किया जाएगा
- 2.) बैठक में यह निर्णय लिया गया कि सदस्यता के लिए न्यूनतम सदस्यता शुल्क 500/- प्रतिवर्ष या 5000/- आजीवन सदस्यता शुल्क निर्धारित किया गया।
- 3.) बैठक में निर्णय लिया गया कि एसोसिएशन के नाम से एक खाली खोला जाएगा जो संरक्षक (Principal) द्वारा संचालित किया जाएगा।
- 4.) बैठक में यह निर्णय लिया गया कि OSA के संरक्षक (Principal) और सचिव की करारी OSA का वसंस्थान तैयार करेंगे।

P. T. O.

Figure 3: Meeting 1 – Formation of OSA page 2

संज्ञक में अतिरिक्ति छात्रों के हस्ताक्षर:

S.No.	Name of the students	Passing year (Batch)	Mobile No.	e-mail Id	Signature
1	Surender chand	2022	8219025438	surenderchouhan.com@gmail.com	
2	Narinder Sharma	2022	7018965805	Sharma134159@gmail.com	
3	Raman chohan	2022	7876271390	r.chohan53116@gmail.com	
4	Rohit	2022	85447-38823	hrakurajkshikhal@gmail.com	
5	Manoj Chauhan	2022	7876079737	manoj.chauhan0610812004@gmail.com	
6	Sheetal	2022	7018996398	Sheetal.Nahan.G.P.U@gmail.com	
7	Kajal	2022	8894596345	Shama.Kajal96942@gmail.com	
8	Sakshi	2022	8219351116	Sakshi.Pozta@gmail.com	
9	Nisha	2020	7876752505	NISHAJAKHEE@gmail.com	
10	Ravina	2020	7876752350	Zimtaravina@gmail.com	
11	Kiran chohan	2020	9317700340	Kiranchohan11@gmail.com	
12	Sanjay	2022	8219693525	Sanjaytomardillan@gmail.com	
13	Nitesh	2019	7876887007	nitesh.baldasee1998@gmail.com	
14	Ranjana	2019	9805169179	ranjana@kuvv494	

Figure 4: Meeting 1 – Formation of OSA page 3

- 5.) इस बैठक में यह निर्णय लिया गया कि Executive Body की बैठक साल में दो बार तथा आम सभा का सम्मेलन साल में एक बार बुलाई जायेगी।
  - 6.) आपात काल में बैठक को किसी भी समय बुलाई जा सकती है।
  - 7.) बैठक में यह निर्णय लिया गया कि संगठन के पंजीयन के बाद संगठन के लिए रसीद पुस्तकें, रबर स्टाम्प, लेटर हेड और एक मलेक्स बॉन्ड इत्यादि बुद्धित किया जायेगा।
  - 8.) आम सभा में महाविद्यालय के इस संगठन के नाम पर यह निर्णय लिया गया कि इस संगठन का नाम "Govt Degree College Kaffota Old Students Association (G.D.C.K.O.S.A) होगा।
- आम सभा का सम्मेलन O.S.A. के सचिव श्री दिनेश कुमार के धन्यवाद से हुआ।

(Secretary)

(President)

Principal  
Govt. Degree College  
Kafota, Distt. Sirmour (H.P.)

Figure 5: Meeting 1 formation of OSA page 4

7

DATE: / / 20  
 PAGE No

The meeting of Old Students Association was convened under the chairmanship of Dr. Rajesh Trehan, Principal, Govt. Degree College, Kaffota (H.P.) in the office of Principal on date 25/09/2024 at 01:00 pm. The following members were present:-

- 1) Navender Sharma, President *Sharma*
- 2) Manoj Chauhan, Vice President *Manoj*
- 3) Rinku Aggarwal, Secretary *Rinku*
- 4) Nisha, Joint Secretary
- 5) Dinesh Kumar, AP (History), Treasurer *Dinesh*
- 6) Vikram Singh Thakur, AP English, Advisor. *Vikram*

Agenda:- Proposal to conduct general house of Old Student Association.

The meeting began with a welcome address by the Secretary of the Old Student Association (OSA) who read the minutes of previous meeting and the minutes were approved by the members. He outlined the purpose of the meeting, which was to plan the General House meeting of the Old Student Association.

It was proposed to hold the general house in the month of Sept/October, 2024.

The proposal was approved by the committee and it was also decided that the notice of general house meeting will be drafted and shared to alumni of the college through social media platforms or any other mode of communication well in ~~the~~ time.

Figure 6: Meeting 7 page no. 1

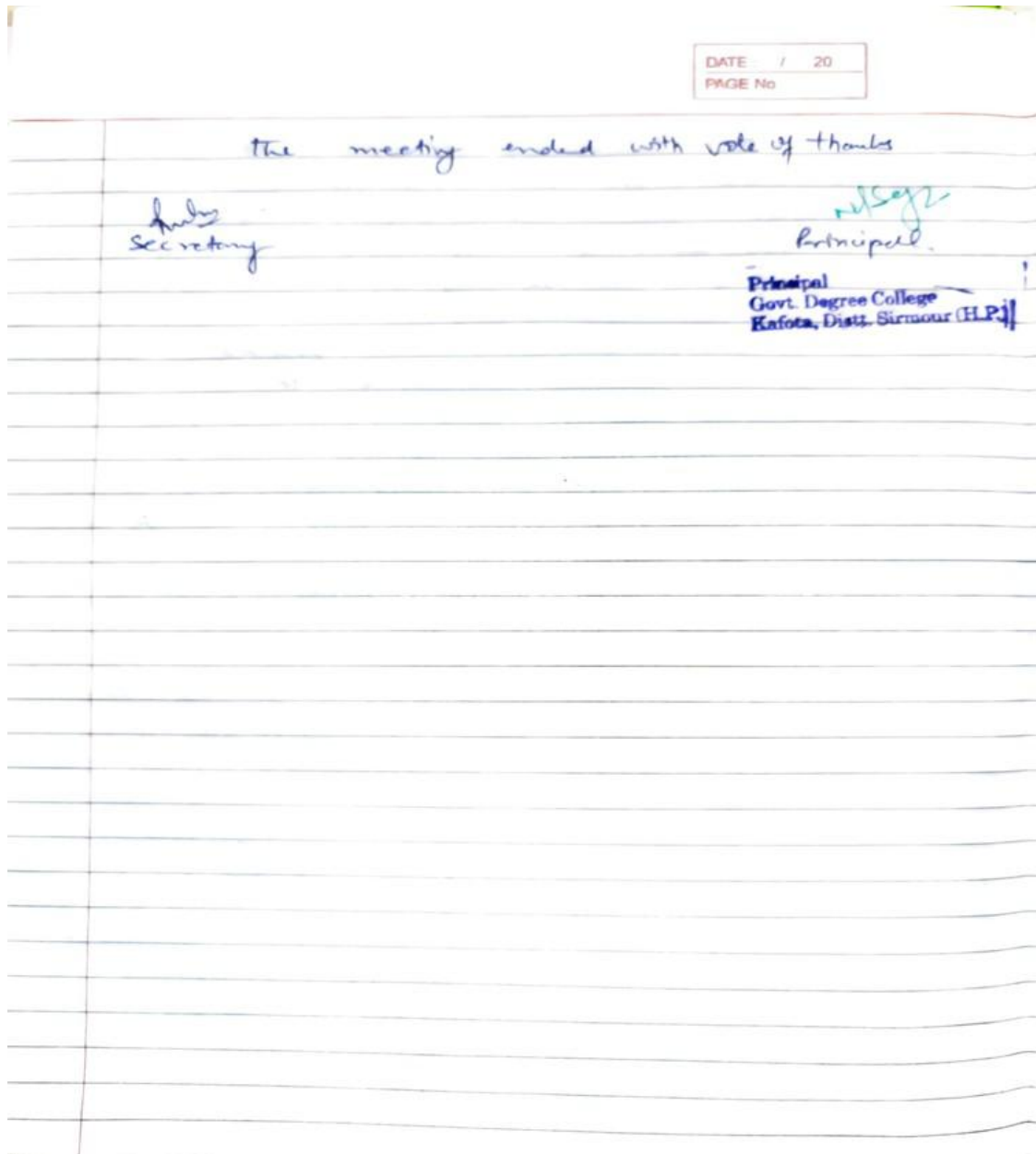
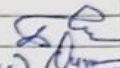

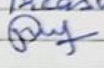


Figure 7: Meeting 7 page 2

8

DATE: / / 20  
 PAGE No

The meeting of Old Students Association was convened and presided over by Dr. Kuldeep Singh, Principal, Govt. Degree College, Kaffda, Dist. Simour (H.P.) in the office of Principal on Date 16<sup>th</sup> July, 2025 at 1:30 pm. The following members were present:

- 1) Vikram Singh Thakur (Advisor) 
- 2) Dinesh Kumar Sharma (Treasurer) 
- 3) Pankaj Yadav (Secretary) 

Agenda: (i) Proposal to organize General house of OSA.

(ii) Proposal to collect sum of Rs. 50/- (Fifty Only) from <sup>each student of</sup> outgoing classes as subscription of membership of OSA.

(iii) To ~~get~~ print receipts book of 500 receipts.

Proceedings: It was unanimously decided that the General house meeting of the Old Students Association will be held on 18<sup>th</sup> August 2025 (Monday).

Further, the house also agreed to collect a sum of ₹ 50/- (Rs. Fifty Only) per student from each student of outgoing classes as OSA membership fee.

In addition to it, it was also agreed to print a receipt book containing five receipt books of 100 receipts in each book for record keeping.

Figure 8: Meeting 8 page 1

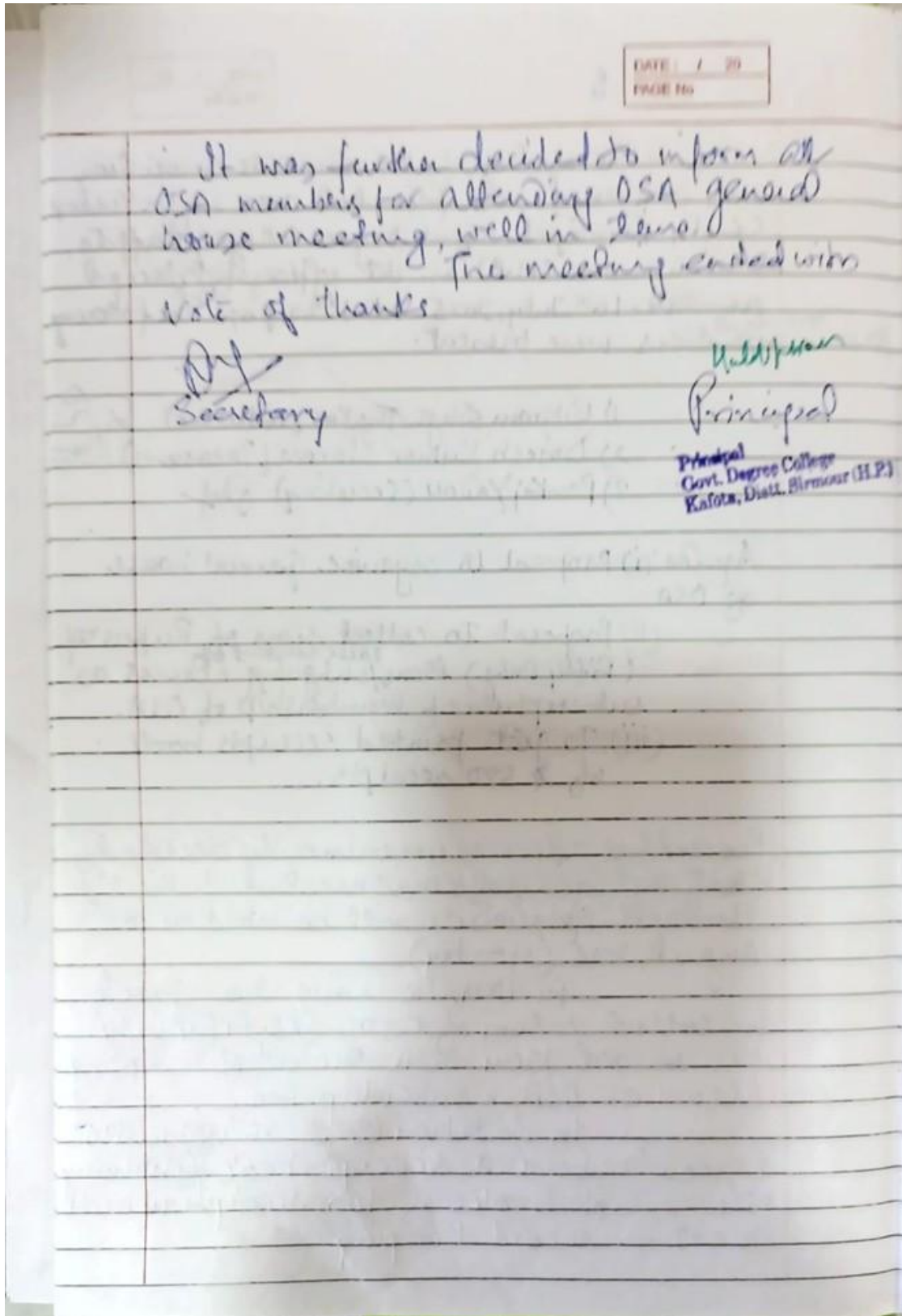


Figure 9: Meeting 8 page no. 2

9

DATE / / 20  
 PAGE No

The meeting of Old Student Association (OSA) was convened and presided over by Dr. Kuldip Singh, Principal, Govt. Degree College, Kafota, H.P. in the ICT Lab on date 11<sup>th</sup> Oct, 2025 at 1:30 pm.

The following members were present:-


1. Sh. Narendra Sharma, President - Sharma
2. Sh. Manoj Chauhan, Vice President -
3. Ms. Nisha, Joint Secretary -
4. Dr. Pankaj Yadav, Secretary - Prof
5. S. Dinesh Kumar, Assist. Prof. (History) Treasurer -
6. Sh. Vikram Singh Thakur, Assist. Prof. Advisor -
7. Uma Devi (Member) -

Agenda:- To discuss future activities and promote cultural harmony by OSA.

It was unanimously decided to organise the activities to strengthen alumni relations. In the same line the house decided to organise a cultural event in future. As these events could enhance the participation of old students.

The house appreciated the initiative and extended full support for its successful conduct.

The meeting concluded with a vote of thanks.

  
 Secretary


  
 Principal  
 Govt. Degree College  
 Kafota, Distt. Sirmour (H.P.)

Figure 10: Meeting 9

ii. Financial contribution or equivalent (in-kind) per 100 Alumni of Rs. 25,000/- per annum

Response: Yes

Total number of registered alumni	56
Total Contribution	14544
Contribution per student	260
Norms per student 25000/- per 100 student = Rs. 250 Per student	250

Generally used abbreviations

a/c = Account	dep = Deposit	Pr = Principal
adj = Adjustment	Dft = Draft	proc = Processing Charge
Amt = Amount	dish/dsh = Dishonour	rd = Recurring Deposit
Ar = Arrear	DR = Debit	ret/rtn = Return
bal = Balance	DoB = Date of Birth	Rnd = Round of
Capn = Capitalization	eft = Electronic Fund Transfer	sb = Savings Bank
chg/ch = Charge	Inop = Inoperative	SC = Short Credit
chq = Cheque	ins = Insurance	SI/So/SORD = Standing Instruction
Clos = Closure	int/in = Interest	S/D/W/H/o = Son/Daughter/Wife/Husband of
coll = Collection	Ion/In = Loan	tr/trf/xfer = Transfer
comm = Commission	min = Minimum	TT = Telegraphic Transfer
COR/CORR = Correction	os = Outstanding	txn = Transaction
CR = Credit	P & T = Postage & Telegram	Wdl = Withdrawal
csh = Cash	Pos = Point of sale	+MOD bal = total balance (SB+linked MOD acc/

WELCOME TO

हि०प्र० राज्य सहकारी बैंक सीमित

Branch : KAFOTA

Contact No : 01704273327

Customer Name: PRINCIPAL GDC KAFFOTA OLD STUDENT ASSOCIATION

Account No : 58010107206

Address : VILL KAFOTA  
PO DUGANA  
TEHSIL KAMRAU  
DISTT SIRMOUR

Date : 12/10/2023

H.P. State Co-operative Bank Ltd.  
Code: HPSC0000580

Nominee No:

CIN: 2842515

शारदा प्रबंधक  
Branch Manager

Figure 11: Front page of OSA pass book

Date	Particulars	Dr.	Cr.	Balance
Op. Balance				0.00
05/08/2025	BY CASH		1350.00	1350.00
01/10/2025	BY Interest	6.00		1356.00
01/01/2026	BY Interest	9.00		1365.00
17/02/2026	BY CASH		1400.00	2765.00
19/03/2026	BY CASH		3200.00	5965.00
25/03/2026	BY CASH		1001.00	6966.00
30/03/2026	BY CASH		50.00	7016.00
31/03/2026	BY CASH		7511.00	14527.00
01/04/2026	BY Interest	17.00		14544.00

Figure 12: Passbook page of OSA showing current balance

**Government Degree College Kaffota**  
**Old Students Association**

Sr. No. 001

Registered under The Himachal Pradesh Societies Registration Act, 2006 (Act No. 25 of 2006).  
Registration No. -HPCD 15038

Received with thanks an amount of Rupees 50/- (In words fifty only)  
as a membership fee/donation/contribution from Mr./Ms. Rohit Pundir, Son  
/Daughter of Sh. Toto Rom.

Date: 25/07/2025

Signature  
(Teacher Secretary)

Sub Write in YELLOW INK 001

Figure 13: Sample receipt of OSA membership fees

**iii. Significant contribution of OSA (enclose documentary proof) Non-financial contribution (career counselling, talk, interactive session / facilitation in placement of students etc. on regular basis**

**Response: Yes**

The Old Students Association of the college was established with an aim to promote interaction and networking among the alumni of the institution. It has been successfully carrying out its goals and objectives since its inception and has steadily risen. It has been consistently taking efforts to implement its activities. Every year an alumni day is being celebrated with much pomp and glory thereby, instilling an intimate fellowship among the former students.

The General Secretary of the Alumni Association liaison with the alumni for updating information and status of the alumni. The institute ropes in alumni through various strategic initiatives such as expert talks, mentoring, guidance, to name a few. Alumni of the institute have indomitable faith in their alma mater which is our success factor.

**Career Guidance**

Alumni counsel the students about future prospects in various fields of employment and further growth. They provide career-related advice to the students. Alumni remain an integral part of the Institution.

**Involvement in College Functions**

The alumni are invited to various college functions and in various activities. This initiative and practice has developed special bonding between alumni and our students.

**Curriculum Feedback**

The Alumni members register their feedback on curriculum through online feedback form. Feedback from alumni is a valuable source of suggestions for making improvements to the institution's infrastructure and services.

**Representation in IQAC**

The institution gives high regard to the suggestions of alumni and utilizes their services for the development of the institution in all the possible ways. The institution has included alumni in academic and administrative bodies such as Internal Quality Assurance Cell.

**Annual Alumni Meeting**

To nurture and sustain old bonding, Alumni association organizes alumni meets to reunite with their classmates, faculty members, and management, revitalize their memories and share professional experiences with the prospective