

Government Degree College Kaffota
District Sirmaur, Himachal Pradesh
Ranking of Government Colleges in HP

Criterion 4 Institutional Management

Key Indicator 4.1 Institutional Vision

Metric 4.1.iii Plan of Action for above



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Action Taken and Task Achieved

Strategic Plan Proposed	Action Taken and Task Achieved
1. Online Curriculum Feedback	The online curriculum feedback from all stakeholders was collected through online google forms. The feedback was analysed, and recommendations were made by the IQAC.
2. Preparation and Dissemination of Programme and Course Outcomes	In the strict compliance with the objectives of Outcome Based Education (OBE) and the course curriculum notified by the affiliating Himachal Pradesh University, the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed and finalised by the concerned departments who offer the respective programmes. After consultation with faculty members, experts and educationists and rigorous exercise the College has developed its own COs, PSOs and POs. Program Outcomes, Program Specific Outcomes and Course Outcomes for all these programmes offered by the institution are stated and displayed on the college website and are communicated to teachers and students.
3. Encouraging Student-Centric Teaching-Learning Process	The college has been constantly working towards a shift from a teaching culture to a learning culture by adopting new and practical pedagogies that are collaborative and learner centric. The Choice Based Credit System (CBCS) with Outcome Based Education (OBE) model facilitate student-centric learning. Experiential Learning Methodologies: Experiment based empirical methodology has been extended beyond the science departments into even language acquisition aids in the language lab and different trial and error learning methods in sports, leisure, and recreation undergraduate classes. Participative learning Methodologies: Every faculty splits up the session by conducting Pre-quiz before the starting of the class, mid-assessment quiz to the understanding of the students and problem solving at the end. The group discussions and student presentations are regularly held. The students are guided and motivated to utilise e-learning centre at library to enrich their knowledge. Problem Solving Methodologies: Some programs have problem solving component in their curriculum; however, many other programs are made unique by including this, beyond curriculum. Problem-solving refers to a person's ability to successfully manage and find solutions for

	complex and unexpected situations. Students with great problem-solving skills have a combination of both analytical and creative thinking. They are comfortable with making decisions and confident enough to rise to challenges in the workplace.
4. Developing Transparency in the Internal Assessment Mechanism	The college believes that the internal assessment system has a key impact on the academic performance of the college considering its influence on the teaching and learning process. Term End Examinations alone should not be the only parameter to evaluate students' learning, but a continuous comprehensive internal evaluation through internal assessment must also be an integral part of the evaluation system. As per the guidelines of the affiliating Himachal Pradesh University Shimla, internal assessment is done based on student's attendance, writing skills (assignment), presentation skills (seminar) and knowledge levels (internal examination). The major components in Continuous Internal Evaluation system at the institutional level are described below.
5. Examination-related Grievance Redressal Mechanism	A three-level grievance redressal mechanism is implemented in the institution to address the grievances of students, at faculty, department, and college level. The college takes effective measures in identifying and resolving the difficulties and grievances faced by the students related to examination.
6. Conducting Annual Student Satisfaction Survey	The annual student satisfaction surveys are conducted by the IQAC through online google form and the data analysed and recommendations made accordingly.
7. Encouraging Extension Activities	The extension activities by NSS, Rovers & Rangers, Red Ribbon Club and Road Safety Club have increased.
8. Establishing Collaborations with Industries and Other Institutions	Academia-industry collaborations have been established. The collaborations with other academic institution in the Sirmour district have also been set up.
9. Acquisition of Own Building	The College has acquired its own building in the year 2022.
10. Purchase of Furniture	The college acquired furniture for College Office, Library, Staff Room, Faculty Rooms and ICT Lab to make conducive environment for both academic and administrative work
11. Setting up of an Indoor Gymnasium	The indoor gymnasium has been set up.
12. Implementation of Management Information System	The college being a government institution utilises the Management Information System set up by the government of Himachal Pradesh.

13. Conduct of Quality Audits	Different kinds of quality audits like green audit and environment audit have been conducted by the committees constituted for the purpose.
14. Academic and Administrative Audit	The academic audit of the institution has been conducted by the team of external academic auditors.