

# **Government Degree College Kaffota District Sirmaur, Himachal Pradesh**

## ***Ranking of Government Colleges in HP***

### **Criterion 2 Student Support, Services and Progression**

#### **Key Indicator 2.1 Pre and Post Admission Counselling**

**Metric 2.1.i Admission schedule, courses available,  
student intake, eligibility conditions communicated  
through various media**



## **Table of Contents**

Table of Contents .....	ii
Table of Figures .....	ii
RANKING FRAMEWORK .....	3
2. STUDENT SUPPORT, SERVICES AND PROGRESSION .....	3
2.1. Pre and Post Admission Counselling .....	3
2.1.1. Admission schedule, courses available, student intake, eligibility conditions communicated through various media .....	3
i. College Prospectus .....	3
ii. Newspaper Announcements .....	3
iii. College Website .....	3
iv. Social Media Platforms .....	3
v. College Notice Board .....	4

## **Table of Figures**

Figure 1: College Prospectus .....	4
Figure 2: College Website .....	5
Figure 3: Newspaper Announcement .....	6
Figure 4: Online Admission .....	7
Figure 5: Admission and Vacation Schedule Notification .....	8
Figure 6: Admission and Vacation Schedule .....	9
Figure 7: Admission and Vacation Schedule Notification HPU/SPU .....	10
Figure 8: Admission Schedule Notice .....	11
Figure 9: Date of Admission Extension Notice .....	12
Figure 10: Date of Admission Extension Notice .....	13
Figure 11: Date of Admission Extension Notice .....	14

# **RANKING FRAMEWORK**

## **2. STUDENT SUPPORT, SERVICES AND PROGRESSION**

### **2.1. Pre and Post Admission Counselling**

#### **2.1.1. Admission schedule, courses available, student intake, eligibility conditions communicated through various media**

**Response: Publicity through any 3 means**

Government Degree College Kaffota ensures that prospective students and the local community receive comprehensive information about the admission process, course offerings, student intake, and eligibility requirements through various accessible media.

##### **i. College Prospectus**

The college prospectus serves as a primary source of detailed information, covering the academic schedule, available programs, admission procedures, fee structure, eligibility criteria, and college rules and regulations. It also lists the subjects and course combinations available. The prospectus is available both as a hard copy on campus and online via the college website.

##### **ii. Newspaper Announcements**

To reach a wider audience, especially those in rural areas, the college publishes admission schedules and other key announcements in local newspapers. This ensures that the information reaches households that may not have easy access to digital platforms.

##### **iii. College Website**

The college website is the most reliable source for official information. It features the latest updates on admission schedules, course options, seat availability, and eligibility criteria. Prospective students are encouraged to check the website regularly for the most current information, as it is updated throughout the admission period. Additionally, the online admission portal is accessible from the website, facilitating a streamlined application process.

##### **iv. Social Media Platforms**

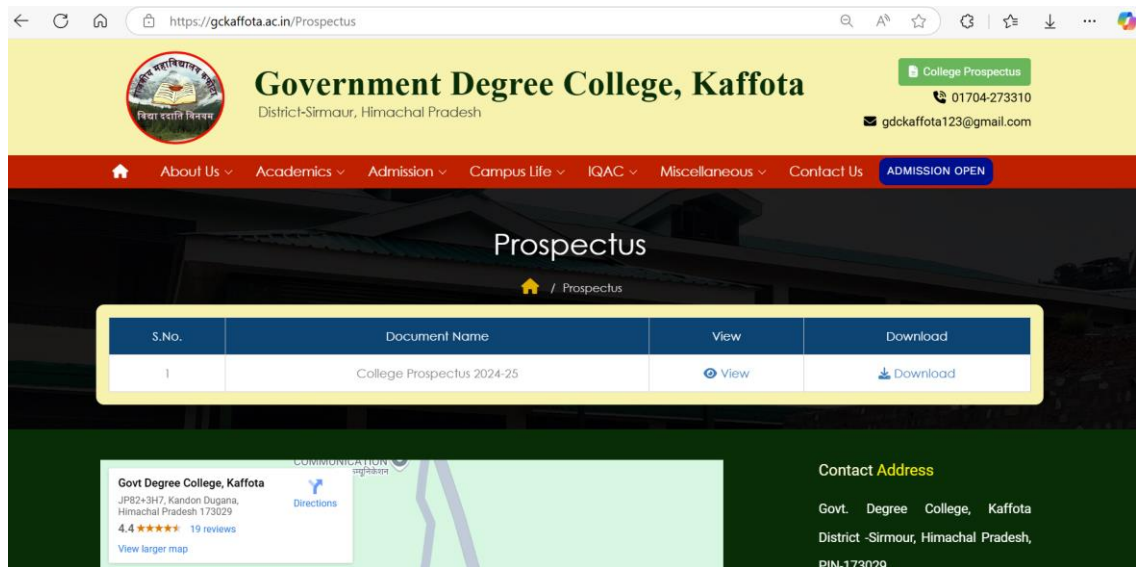
To enhance accessibility, the college leverages social media channels, including WhatsApp groups and Facebook. Dedicated WhatsApp groups have been created for current students, parents, and alumni, allowing direct communication and easy

dissemination of admission-related information. Members are also encouraged to share this information within local community groups, helping the college extend its reach to remote areas.

**v. College Notice Board**

On campus, the college notice board serves as an essential point of reference for students and the local community. Notices about admission schedules, eligibility criteria, course combinations, and other important updates are prominently displayed, ensuring that all visitors to the college are kept informed.

By utilizing a blend of online, offline, and social media platforms, Government Degree College Kaffota ensures that essential information about admissions is accessible to all potential students, fostering transparency and encouraging community engagement.



**Figure 1: College Prospectus**

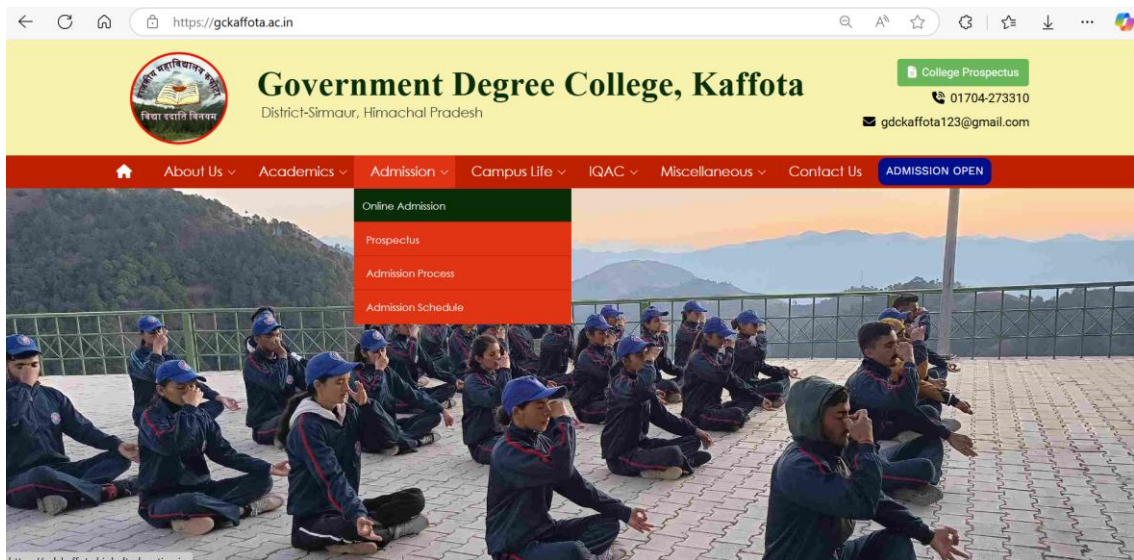


Figure 2: College Website



Figure 3: Newspaper Announcement

## Self-Assessment Report, 2024



### Government College Kaffota

Courses Available are Arts and Commerce.

Need help about how to use our website? Visit our channel  
(<https://www.youtube.com/@HighAltitudeEducationSolutions/videos>)

[Click here to register \(new user\) \(/Account/register\)](#)

[Click here to login \(/Account/login\)](#)

[Click here to know your password/email \(/Account/ForgotPassword\)](#)

[Click here to see instructions \(/Home/Instructions\)](#)

\*हर आवेदक/छात्र अपने स्मार्टफोन से आसानी से फॉर्म भर सकता है। फोन से फोटो क्लिक करके दस्तावेज अपलोड किए जा सकते हैं। हम सभी छात्रों/आवेदकों को प्रोस्पेक्टस पढ़ने के बाद फोन/लैपटॉप से अपने फॉर्म भरने की सलाह देते हैं। अधिक जानकारी के लिए आप कॉलेज को कॉल भी कर सकते हैं।

\*Every applicant/student can easily fill the form from their smartphone. Documents can be uploaded by clicking photos from the phone. We recommend all students/applicants fill their forms from Phone/Laptop after reading the prospectus. You can also call college for more information.

Session year : 2024-2025 (Please check various course/s schedule below and login/register to apply or pay fee/fine from your dashboard)

\*Every student/applicant of 1st year(1st Semester), 2year(3rd Semester), 3rd year(5th Semester) must have their own(unique) login.

Enter text to search...

Course Year: First	Course Year: Second
Course Name: B.A.	Course Name: B.A.
Submission From: 03-06-2024	Submission From: 03-06-2024
Submission Till: 05-10-2024	Submission Till: 05-10-2024
Fee deposit start date: 16-07-2024	Fee deposit start date: 16-07-2024
Fee deposit last date: 05-10-2024	Fee deposit last date: 05-10-2024
Late fee starts from:	Late fee starts from:
<a href="#">View/Download Prospectus (/Home/Prospectus?courseName=BA)</a>	<a href="#">View/Download Prospectus (/Home/Prospectus?courseName=BA)</a>
Course Year: Third	Course Year: First
Course Name: B.A.	Course Name: B.Com.
Submission From: 03-06-2024	Submission From: 03-06-2024
Submission Till: 05-10-2024	Submission Till: 05-10-2024
Fee deposit start date: 16-07-2024	Fee deposit start date: 16-07-2024
Fee deposit last date: 05-10-2024	Fee deposit last date: 05-10-2024
Late fee starts from:	Late fee starts from:
<a href="#">View/Download Prospectus (/Home/Prospectus?courseName=BA)</a>	<a href="#">View/Download Prospectus (/Home/Prospectus?courseName=BCom)</a>
Course Year: Second	Course Year: Third
Course Name: B.Com.	Course Name: B.Com.
Submission From: 03-06-2024	Submission From: 03-06-2024
Submission Till: 05-10-2024	Submission Till: 05-10-2024
Fee deposit start date: 16-07-2024	Fee deposit start date: 16-07-2024
Fee deposit last date: 05-10-2024	Fee deposit last date: 05-10-2024
Late fee starts from:	Late fee starts from:
<a href="#">View/Download Prospectus (/Home/Prospectus?courseName=BCom)</a>	<a href="#">View/Download Prospectus (/Home/Prospectus?courseName=BCom)</a>

Figure 4: Online Admission

EDN-A-Kha(06)-16/2022  
Government of Himachal Pradesh  
Department of Higher Education

From

The Secretary (Education) to the  
Government of Himachal Pradesh.

To

The Director of Higher Education,  
Himachal Pradesh, Shimla-171001.

Dated: Shimla-2, the

25<sup>th</sup> May, 2023

Subject:-

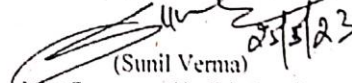
Regarding Vacation/ Admission/ Examination schedule in respect of  
Govt. Degree Colleges/ Govt. Sanskrit College in the State for the  
year 2023-24 approval thereof.

Sir,

I am directed to refer to your letter No. EDN-H(8)B(3)2011-  
Admn./Vacation Sch. dated 18<sup>th</sup> May, 2023 on the subject cited above and to convey the  
approval of the Government for Vacation/ Admission/ Examination schedule for the  
academic session 2023-24 in respect of Govt./Private/GIA Degree Colleges/ Govt. Sanskrit  
Colleges in the State as per Annexure-'A'.

You are therefore, requested to take further necessary action in the  
matter accordingly, under intimation to this department.

Yours faithfully,

  
(Sunil Verma)  
Joint Secretary (Hr. Edu.) to the  
Government of Himachal Pradesh

**Figure 5: Admission and Vacation Schedule Notification**



ANNEXURE 'A'

Admission/Vacation/ Examination schedule in respect of Govt./ Private/GIA Degree Colleges/ Govt. Sanskrit Colleges affiliated to HPU/ SPU for the year 2023-24 :

Sr. No.	Particulars	Period	Days	Remarks
<b>Admission/Regular Study Schedule</b>				
1.	Submission of admission forms for the session 2023-24	30.06.2023 to 08.07.2023	8 days	
	Display of 1 <sup>st</sup> Merit List	08.07.2023 at 5.00 PM		
	Fee to be deposited	10.07.2023 to 12.07.2023	03 days	
	Display of 2 <sup>nd</sup> Merit List	12.07.2023 at 5.00 PM		
	Fee to be deposited	13.07.2023 to 14.07.2023	02 days	
	Orientation of 1 <sup>st</sup> year Students	15.07.2023 to 17.07.2023	02 days	
	Regular teaching	18.07.2023 to 10.11.2023	116 days	
		16.11.2023 to 31.12.2023	46 days	
		06.02.2024 to 31.03.2024	55 days	
		Total Working Days	217 days	
<b>Vacation Schedule</b>				
2.	Summer Vacation	05.06.2023 to 29.06.2023	25 days	
	Diwali Break	11.11.2023 to 15.11.2023	5 days	
	Winter Vacations	01.01.2024 to 04.02.2024	35 days	
		Total vacation period	65 days	
<b>Examination/Evaluation Schedule</b>				
3	Examination	01.04.2024 to 23.05.2024	53 days	


  
(Sunil Verma)  
Joint Secretary (Hr. Edu.) to the  
Government of Himachal Pradesh

Figure 6: Admission and Vacation Schedule

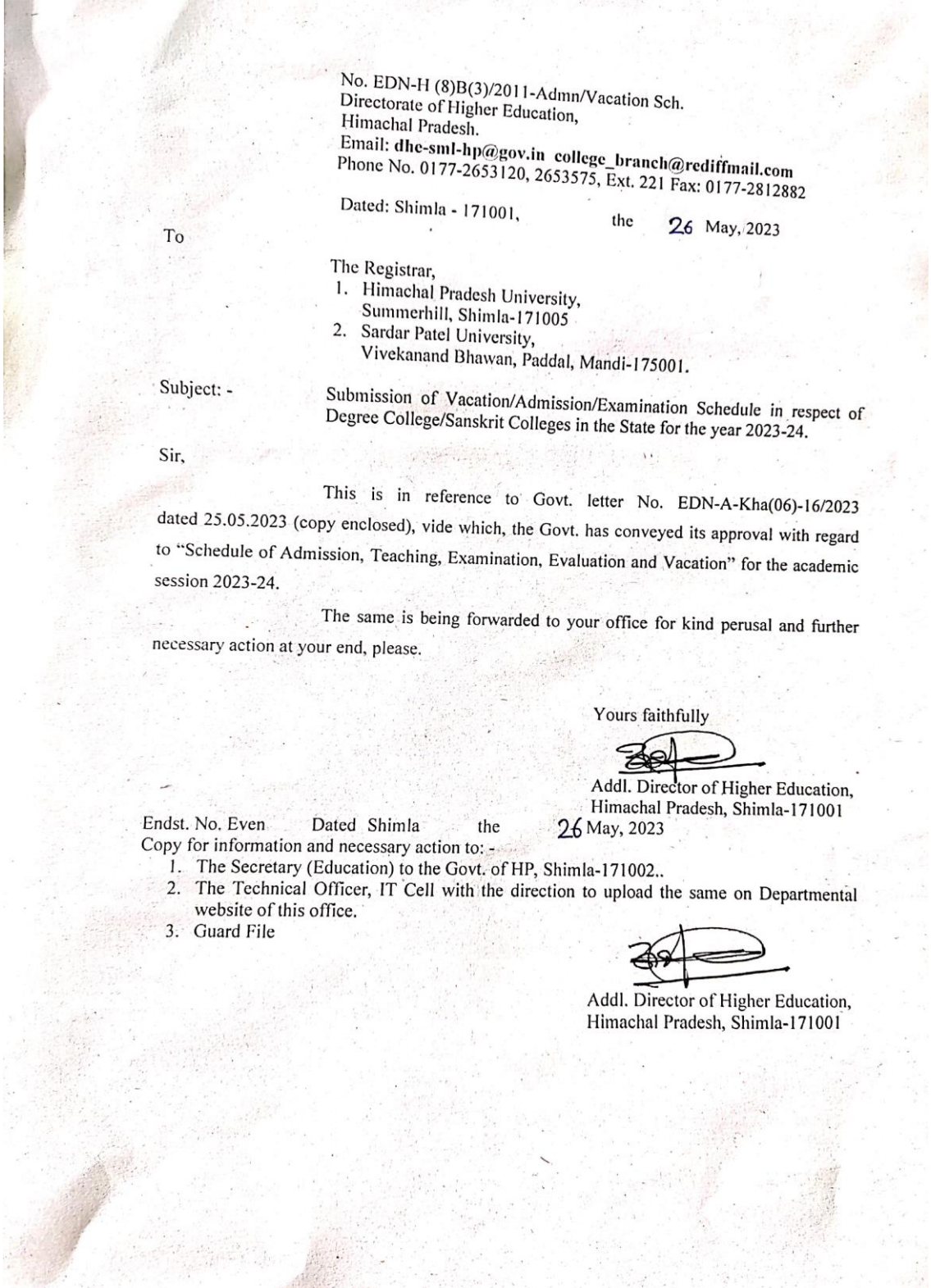


Figure 7: Admission and Vacation Schedule Notification HPU/SPU

**आवश्यक सूचना**

**Dated-02-06-2023**

सर्वसाधारण को सूचित किया जाता है कि राजकीय महाविद्यालय कफोटा, जिला सिरमौर (हि.प्र.) में कला एवं वाणिज्य संकाय प्रथम, द्वितीय व तृतीय वर्ष की कक्षाओं में दाखिले की प्रक्रिया निदेशक, उच्चतर शिक्षा विभाग, हिमाचल प्रदेश की अधिसूचना अनुसार दिनांक 30 जून 2023 से 08 जुलाई 2023 तक चलेगी।


**Admission Schedule:**

Particulars	Period
Submission of admission forms for the session 2023 -24	30.06.2023 to 08.07.2023
Display of 1st Merit List	08-07-2023 at 5.00PM
Fee to be deposited	10.07.2023 to 12.07.2023
Display of 2nd Merit List	12-07-2023 at 5.00PM
Fee to be deposited	13-07-2023 to 14-07-2023
Orientation of 1 <sup>st</sup> Year Students	15-07-2023 to 17-07-2023
<b>Regular teaching w.e.f. 18-07-2023</b>	

अतः जो भी विद्यार्थी महाविद्यालय में दाखिल लेना चाहते हैं वे उपरोक्त दी गयी तिथियों के अनुसार महाविद्यालय में आकर दाखिला ले सकते हैं। दाखिले से सम्बन्धित किसी भी प्रकार की पूछताछ के लिए महाविद्यालय के दूरभाष नम्बर 01704-273310 पर किसी भी कार्यालय दिवस में प्रातः 10 बजे से शाम 5 बजे तक सम्पर्क कर सकते हैं।

प्रथम वर्ष प्रवेश हेतु आवश्यक दस्तावेज-

1. *Matric Certificate- 1 Copy*
2. *+2 Certificate- - 1 Copy*
3. *Aadhar Card -1 Copy*
4. *SLC & Character Certificate (original)*
5. *Bonafide Himachali Certificate (for girls only)*
6. *Migration Certificate (original)*
7. *Category Certificate (OBC/SC/ST/IRDP)*
8. *Two copy of student passport size photo & 01 copy of Parents/Guardians*

  
Principal  
Govt. Degree College Kaffota  
Distt. Sirmaur H.P  
Principal  
Govt. Degree College  
Kafota, Distt. Sirmour (H.P)

**Figure 8: Admission Schedule Notice**


No. EDN-H(8)B(3)/2011/Adm./Voc./Sch.  
Directorate of Higher Education  
Himachal Pradesh, Shimla-1  
Dated: Shimla-171001 the



**Office - Order**

Unprecedented rains, flash floods and landslides have caused great loss to roads and other infrastructure in the state. Keeping in view all such adverse and harsh conditions and also giving top most priority to the safety and security of students and employees, it has been decided to extend the admission date up to 15.07.2023 in Government / Private Colleges affiliated with HPU & SPU




  
Director of Higher Education  
Himachal Pradesh, Shimla-1

Endst. No. : even

11<sup>th</sup> July, 2023

Copy for information to:

1. The Secretary (Education) to the Govt. of H.P., Shimla-2.
2. The PS to Hon'ble Edu. Minister, H.P. to apprise the Hon'ble Minister Please.
3. All Dy. Commissioners of Himachal Pradesh.
4. All the Principals Govt./Govt. Aided/Pvt. Colleges in HP for compliance.

  
Director of Higher Education  
Himachal Pradesh, Shimla-1

**Figure 9: Date of Admission Extension Notice**

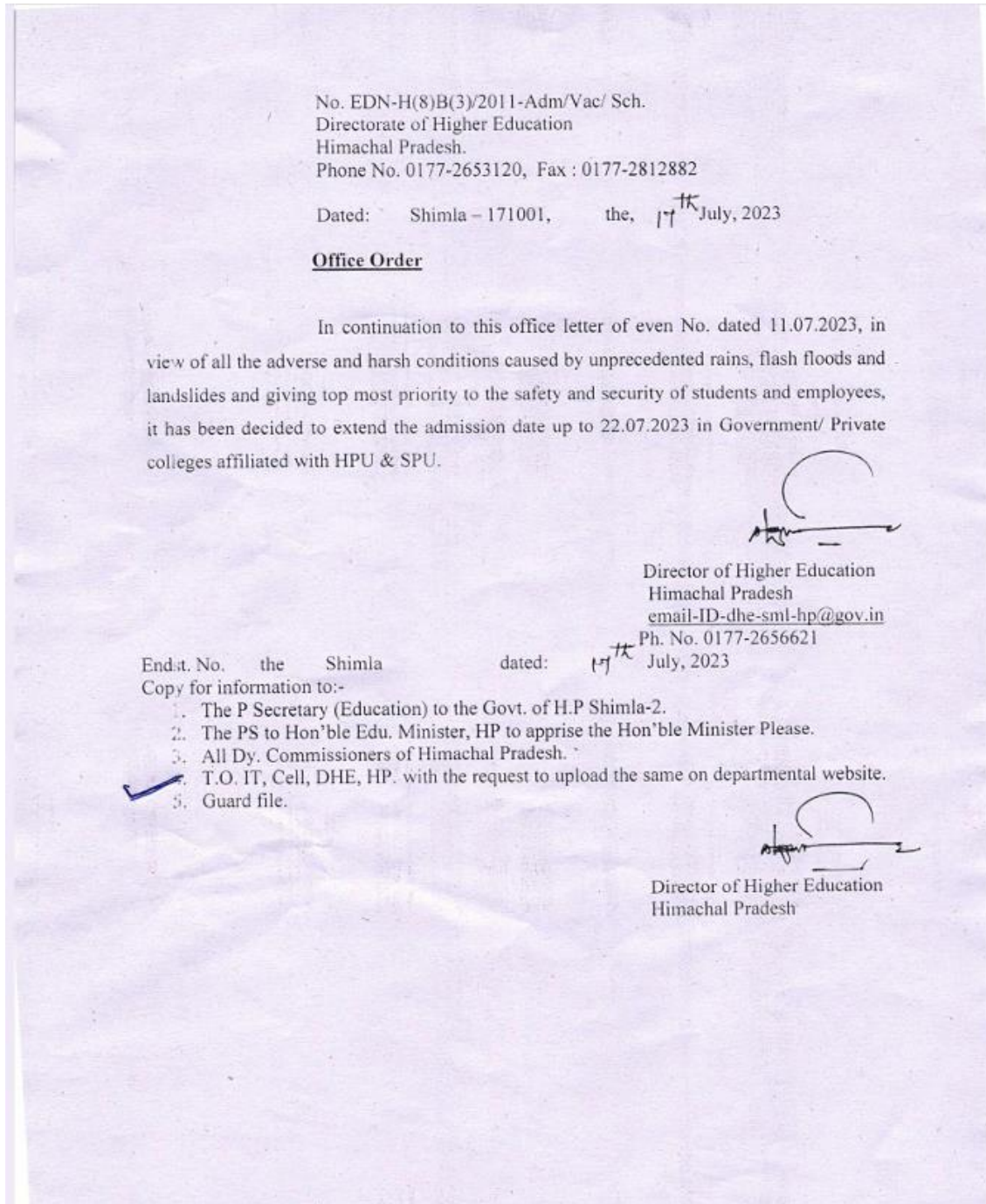


Figure 10: Date of Admission Extension Notice

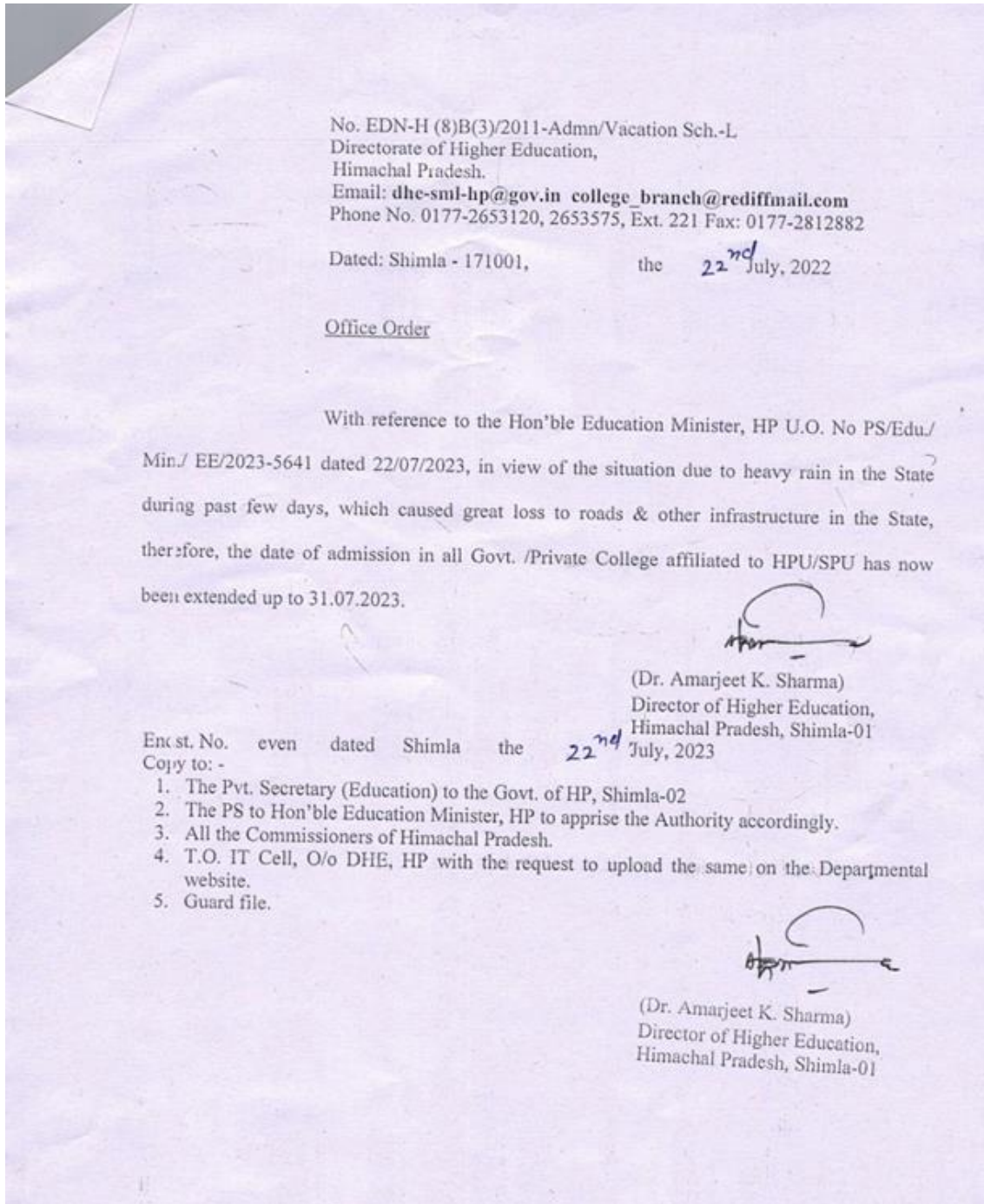


Figure 11: Date of Admission Extension Notice