

# Government Degree College Kaffota District Sirmaur, Himachal Pradesh

## *Ranking of Government Colleges in HP – 2025*

### **Criterion 1: Teaching Learning**

**Key Indicator 1.2: Curriculum Planning and  
Implementation**

**Metric 1.2.4: Internal Assessment Mechanism**



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# **RANKING FRAMEWORK**

## **1 TEACHING LEARNING**

### **1.2. Curriculum Planning and Implementation**

#### **1.2.4. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc)**

##### **Response: Followed by all the Departments**

The college believes that the internal assessment system has a key impact on the academic performance of the college considering its influence on the teaching and learning process. Term End Examinations alone should not be the only parameter to evaluate students' learning, but a continuous comprehensive internal evaluation through internal assessment must also be an integral part of the evaluation system. As per the guidelines of the affiliating Himachal Pradesh University Shimla, internal assessment is done based on student's attendance, writing skills (assignment), presentation skills (seminar) and knowledge levels (internal examination).

The college strictly complies with the university guidelines for the conduct of CIE. As per the guidelines, CIE has a weightage of 30% of maximum marks in each subject. It includes 5% marks based on attendance record and 25% based on performance in the internal assessment.

Believing in continuous assessment, the internal assessment at the College comprises performance in the Internal Exams and in-Class Assessment. Students are given the opportunity to reappear and improve their performance in class tests / assignments to make learning a continuous process.

##### **i. Frequency**

The college conducts one internal examination per course in all the programmes in a centralised manner on the University examination pattern.

##### **ii. Conduct of Internal Examinations**

Internal examinations are conducted under the supervision of the Internal Examination Committee, following procedures similar to those adopted for university end-semester examinations. Invigilation duties are assigned as per prescribed norms. Seating plans are displayed in advance, student identity cards are mandatory, attendance is duly recorded, and answer scripts are collected and submitted to the examination control room for further processing and evaluation.

### **iii. Variety in Modes of Assessment**

Faculty members are encouraged to adopt diverse and appropriate methods of Continuous Internal Evaluation, including assignments (handwritten), seminars, quizzes, class tests, presentations, viva-voce, group discussions, and project work, in alignment with course objectives.

### **iv. Special Provisions for Students Participating in Sports and Co-curricular Activities**

Students representing the college in sports, NSS, and other recognised co-curricular activities are provided academic flexibility, including attendance benefits and extended timelines for submission of assignments and projects. In exceptional cases, assessment through alternative modes is permitted as per university norms.

### **v. Option of Retest**

Students who are unable to appear in internal examinations due to genuine reasons are provided the option of retest, subject to institutional guidelines, ensuring inclusivity and fairness in assessment.

### **vi. Resubmission of Assignments**

Students failing to secure minimum qualifying marks in internal assessment are allowed resubmission of assignments, enabling academic improvement and reinforcement of learning.

### **vii. Examination Stress Awareness and Student Support**

The college facilitates student participation in awareness initiatives related to examination preparedness and stress management, including the viewing of nationally organised academic interaction programmes such as *Pariksha Pe Charcha* by Hon'ble Prime Minister of India, aimed at promoting positive attitudes towards examinations.

**The Evaluation System in CBCS will consist of two components:**

1. **Continuous Comprehensive Evaluation (CCE):** accounting for 30% of the final grade that a student gets in a course ; and
2. **End-Year Examination (EYE):** accounting for the 70% of the final grade that a student gets in a course.

**1. Continuous Comprehensive Evaluation (CCE):**

- **Classroom Attendance:** Each student will have to attend a minimum of 75% Lectures/Tutorials/Practicals. The 5 marks of the CCE will be awarded on the basis of this attendance.
- **Mid-Term Tests:** There will be one mid-term test of 15 marks. It is mandatory to appear in mid-term test & every student must score 45% marks to become eligible for end-term examination.
- **Seminar/Assignment:** The 10 marks of the CCE will be awarded on the basis of seminar/assignment etc. that the course teacher might give to the students.

**2. End-Year Examination (EYE):**

The remaining 70% of the final grade of the student in a course will be on the basis of an external end-semester examination (ESE) conducted by the university. It will be of three hours duration and cover the entire syllabus of the course as prescribed by the University.

**Screenshot 1: College Website**

**Weblink (College Website - Evaluation)**

