

**Government Degree College Kaffota**  
**District Sirmaur, Himachal Pradesh**  
*Ranking of Government Colleges in HP*

**Criterion 1 Teaching Learning**

**Key Indicator 1.2 Curriculum Planning and  
Implementation**

**Metric 1.2.iv Internal assessment mechanism (quizzes,  
class test, presentation, assignments, MTT etc.)**



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# **RANKING FRAMEWORK**

## **1. TEACHING LEARNING**

### **1.2. Curriculum Planning and Implementation**

#### **1.2.4. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc) (Max. 8)**

**Response: Followed by all the Departments**

The college believes that the internal assessment system has a key impact on the academic performance of the college considering its influence on the teaching and learning process. Term End Examinations alone should not be the only parameter to evaluate students' learning, but a continuous comprehensive internal evaluation through internal assessment must also be an integral part of the evaluation system. As per the guidelines of the affiliating Himachal Pradesh University Shimla, internal assessment is done based on student's attendance, writing skills (assignment), presentation skills (seminar) and knowledge levels (internal examination).

The college strictly complies with the university guidelines for the conduct of CIE. As per the guidelines, CIE has a weightage of 30% of maximum marks in each subject. It includes 5% marks based on attendance record and 25% based on performance in the internal assessment.

Believing in continuous assessment, the internal assessment at the College comprises performance in the Internal Exams and in-Class Assessment. Students are given the opportunity to reappear and improve their performance in class tests / assignments to make learning a continuous process.

#### **i. Frequency**

The college conducts one internal examination per course in all the programmes in a centralised manner on the University examination pattern.

#### **ii. Conduct of Internal Examinations**

The internal examination committee assigns the invigilation duty in strict adherence to norms similar to those prescribed for the university external examinations. The seating plans are displayed on the notice board one hour before the commencement of examination. Identity card is must for the students at the time of exam. Marking of attendance on the attendance sheets is mandatory for all the examinees. Invigilators submit the answer scripts to the internal examination committee in the exams control room.

### **iii. Variety in Modes of Assessment**

The college gives freedom to the faculty to select appropriate methods of Continuous Internal Evaluation which may include assignments in the form of hand scripts/ seminar/ quizzes/ class tests/ presentations/ viva/ group discussions/ project.

### **iv. Special Provisions for Sports and Cultural Events Participants**

Students who represent the college in sports, N.S.S. and other extra-curricular activities are allowed additional time for submission of written assignments, projects and get the benefit of attendance for Internal Assessment for the classes missed. In exceptional circumstances, students may be assessed through an alternative mode.

### **v. Option of Retest**

Since the college is student centric, the college keeps an open approach in allowing retest of the students who fail to appear in the internal exam for some genuine reason as per special provisions mentioned above.

### **vi. Resubmission of Assignments**

The students who fail to earn the minimum passing awards in internal assessment are given a chance to resubmit their assignments.

### **vii. Pariksha Pe Charcha by Hon'ble PM of India**

The students learnt from the Hon'ble Prime Minister Sh. Narendra Modi by watching the live streaming telecast of the Pariksha Pe Charcha, a unique interactive programme of Hon'ble Prime Minister of India with the students. Thus, they joined hands in celebrating the Utsav of Examinations which helped the students overcome examination related stress and anxiety.

#### **The Evaluation System in CBCS will consist of two components:**

1. **Continuous Comprehensive Evaluation (CCE):** accounting for 30% of the final grade that a student gets in a course ; and
2. **End-Year Examination (EYE):** accounting for the 70% of the final grade that a student gets in a course.

#### **1. Continuous Comprehensive Evaluation (CCE):**

- **Classroom Attendance:** Each student will have to attend a minimum of 75% Lectures/Tutorials/Practicals. The 5 marks of the CCE will be awarded on the basis of this attendance.
- **Mid-Term Tests:** There will be one mid-term test of 15 marks. It is mandatory to appear in mid-term test & every student must score 45% marks to become eligible for end-term examination.
- **Seminar/Assignment:** The 10 marks of the CCE will be awarded on the basis of seminar/assignment etc. that the course teacher might give to the students.

#### **2. End-Year Examination (EYE):**

The remaining 70% of the final grade of the student in a course will be on the basis of an external end-semester examination (ESE) conducted by the university. It will be of three hours duration and cover the entire syllabus of the course as prescribed by the University.